

# BALDWIN CITY UNIFIED SCHOOL DISTRICT 348

P.O. Box 67

Baldwin City, KS 66006

District Office

## BOARD OF EDUCATION

### Minutes of a Regular Board Meeting

DISTRICT OFFICE  
708 CHAPEL STREET  
BALDWIN CITY, KS. 66006

MONDAY  
November 28, 2011  
6:30 PM

- A. President Ande Parks called the Board of Education meeting to order at 6:30 p.m. In attendance were Board Members , Ruth Barkley, Ande Parks, Nick Harris, Chad Christie, Sandy Chapman, Tony Wedel, and Bill Busby. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Julie Henry. See attached attendance sheet. *Call to Order by Board President*
- B. Ruth Barkely moved and Nick Harris seconded to approve agenda. Motion carried with a vote of 7 yes and 0 no. *Approval of Amended Agenda*
- C. Ande Parks moved and Bill Busby seconded to go into executive session to discuss matters affecting a student in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in this room in 10 minutes. *Executive Session*  
Mr. Dorathy and Dr. Ehling-Gwin were invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 6:31 p.m.
- Ande Parks moved and Nick Harris seconded to extend executive session 10 minutes. Mr. Dorathy and Dr. Ehling-Gwin remained in executive session. Motion carried with a vote of 7 yes and 0 no. Time: 6:41 p.m.
  - Ande Parks moved and Nick Harris seconded to extend executive session 9 minutes. Mr. Dorathy and Dr. Ehling-Gwin remained in executive session. Motion carried with a vote of 7 yes and 0 no. Time: 6:51 p.m.
- D. Ruth Barkley moved and Nick Harris seconded to approve the Consent Agenda and the October 24, 2011 regular board meeting minutes and November 1, 2011 special meeting minutes and monthly operating account in *Approval of Consent Agenda*

the amount of \$560,462.12, bond account in the amount of \$1500.00, withholding payments to Manning Construction and Sunflower Paving and payrolls in the amount of \$548,469.32. Motion carried with a vote of 7 yes, 0 no.

- E. The board recognized Savannah Tiller. Savannah has won second place for her art entry in the “Kansas Don't Spoil It” calendar contest.

**Recognition**

The board recognized Julie Henry and the Food Service Staff on their outstanding CRE Review.

- F. None given.

**Public Comment**

- G. Cynde Frick reported to the Board regarding the school district’s present cash balances and budget standing.

**Financial Report**

Tony Wedel stated that he would like to see one building at a time work with a company to help control utility costs.

Chad Christie said that he would be interested in comparing utility usage by basic units to previous year usages.

Mr. Dorathy said that the district will look into a company to help the district come up with strategies to save utility costs.

Tony Wedel moved and Chad Christie seconded to approve the financial report as presented. Motion carried with a vote of 7 yes and 0 no.

Cynde Frick presented the Capital Outlay Budget for approval.

Bill Busby commented that long range plans for Capital Outlay do not necessarily match up with Facility Fact Finding Committee future planning needs. He would like to see those items coincide.

Sandy Chapman stated that she would like to see approval of the Capital Outlay Budget moved to the December meeting.

Mr. Dorathy and Tracy Rockers presented information regarding installing surveillance cameras. Tracy recommended purchasing a 2 camera Gate Keeper system. Mr. Dorathy feels the district is at a point where this needs to be done. The board would like Tracy to move ahead with the plan and bring bids back to the board in December.

Mr. Dorathy discussed with the board the idea of hiring a contracted cleaning company. Mr. Dorathy asked the board if they would be willing to hire the company on a trial basis for the Primary Center and the PAC on a once a week basis. The board requested to see this proposal at the December board meeting.

Meeting Break: 9:07 pm

Meeting Resume: 9:14

- H. Gary Collins presented to the board regarding the maintenance department.

**Administrative  
Reports**

The board would like to have Tracy Rockers present regarding the Transportation Department at the December meeting.

Mr. Dorathy discussed with the board the goals and purposes of district PLCs. Mr. Dorathy stated that there are 3 curriculum groups currently updating their curriculum.

- I. The Board reviewed section IV of the Strategic Plan.  
Bill Busby recommended adding the word “infrastructure” to the end of the first point, and then changing point three to saying “evaluate” instead of “commit to.”  
Ruth Barkely stated she feels that point 3 should be more broad.  
The board also discussed adding a point 4 to include the point of facility efficiency.

**Old Business**

The board would like to visit another section of the strategic plan in January.

The Board discussed policy JDDC: Bullying.

Chad Christie moved and Nick Harris seconded to accept policy JDDC: Bullying as presented. Motion carried with a vote of 7 yes and 0 no.

The board discussed the information that has been gathered by the Facility Fact Finding Committee.

Nick Harris asked about projections of how InterModal would effect enrollment in the district.

Bill Busby stated that he would like a summary of the latest demographic study included in the Facility Fact Finding Committee.

Mr. Dorathy updated the board on the storage building. Ruth Barkely mentioned the idea of using a more portable, smaller building to serve the needs of the storage building. The board agreed to continue looking into alternative options.

- J. Mr. Dorathy reminded the board of the State Finance presentation on Monday, December 5<sup>th</sup> at the PAC.

**New Business**

Ande Parks stated that he is not comfortable adding a timeout policy at this current meeting, but that it would be good to add to future handbooks.

- K. Ruth Barkely and Sandy Chapman updated board members on the Coop. The Coop will have a evaluation tool for the board to potentially use.

**Board Member  
Input**

Ande Parks attended the PC/IC Site Council meeting in the past month. They

are concerned about the environmental learning area being preserved. The Site Council also is concerned about lunch supervision at the PC.

Chad Christie attended the Junior High Site Council meeting. They had concerns regarding traffic during drop off and pick up. The student council is going to use some of their funds to buy some flat screen TVs.

Bill Busby attended the High School Site Council meeting.

- L. Mr. Dorathy reminded the board of the KASB conference in Overland Park December 2<sup>nd</sup>-4<sup>th</sup> and the Paola Legislative Dinner. The board appointed Bill Busby as USD 348's delegate to the KASB assembly. *Superintendent's Report*

- M. Ande Parks moved and Sandy Chapman seconded that we go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in 15 minutes. Mr. Dorathy and Cynde Frick were invited to attend executive session. Motion carried with a vote of 7 yes and 0 no. Time: 10:37 p.m. *Executive Session*

- N. Nick Harris moved and Bill Busby seconded to give hourly classified one step down and an additional step added to their pay scale. Salaried full-time staff will be given an increase of \$1,237.00. Part time salaried staff will be prorated based on their hours for a total package cost of \$50,455. *Consider Executive Session Matters*

Bill Busby moved and Ande Parks seconded to approve personnel report as presented.

Motion carried with a vote of 7 yes and 0 no.

Ande Parks moved and Nick Harris seconded to approve to affix proper signatures to contracts.

Motion carried with a vote of 7 yes and 0 no.

- O. No other discussion at this time. *Discussion Items*

- P. Sandy Chapman moved and Ruth Barkely seconded to adjourn the regular meeting. Motion carried with a vote of 7 yes and 0 no. Time: 10:55p.m. *Adjournment*

Approved:

Attest:

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Ande Parks, President  
Board of Education

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Julie Henry  
Clerk of the Board