

BALDWIN CITY UNIFIED SCHOOL DISTRICT 348

P.O. Box 67

Baldwin City, KS 66006

District Office

BOARD OF EDUCATION

Minutes of a Regular Board Meeting

DISTRICT OFFICE
708 CHAPEL STREET
BALDWIN CITY, KS. 66006

MONDAY
July 11, 2011
6:30 PM

- A. Board Member, Ande Parks called the Board of Education meeting to order at 6:30 PM. In attendance were Board Members Ande Parks, Ruth Barkley, Sandy Chapman, Nick Harris, Bill Busby, Tony Wedel and Chad Christie. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Laura Morford. See attached attendance sheet. *Call to Order by Board President*
- B. Ande Parks moved and Nick Harris seconded to approve the amended agenda. The board changed item a. to read Call to order by a board member. The Board added Baldwin City Recreation Commission appointment under item K, New Business and suburban bid under item H. Financial Report. Motion carried with a vote of 7 yes and 0 no. *Approval of Amended Agenda*
- C. Board Member Ande Parks asked for nominations for the board president for the 2011-2012 school year. Ruth Barkley nominated Ande Parks for board president. Board Member Ande Parks asked for other nominations, none were given. Nick Harris moved and Ruth Barkley seconded to appoint Ande Parks as board president for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no. *Organizational Items*
- Board President Parks asked for nominations for board vice-president for the 2011-2012 school year. Ruth Barkley nominated Bill Busby for board vice-president for the 2011-2012 school year. Ande asked for other nominations, there were none. Ruth Barkley moved and Sandy Chapman seconded to appoint Bill Busby as Board vice-president for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- D. Ande Parks moved and Chad Christie seconded that we go into executive session for consultation with our attorney (and Mr. Dorathy) on a matter protected by the attorney-client privilege in order to protect the privilege and the board's position in administrative proceedings, and that we return to open *Executive Session*

session in this room in 25 minutes. Motion carried with a vote of 7 yes and 0 no. Time 6:35 PM.

- E. Bill Busby moved and Tony Wedel seconded to approve the June 13 & 27, 2011 minutes, monthly operating account in the amount of \$1,283,313.10, bond account in the amount of \$1,226,150.92 and payrolls in the amount of \$1,535,180.79 . Motion carried with a vote of 6 yes, 1 no.

**Approval of
Consent Agenda**

- F. The board recognized the BHS STUCO. Holly Gaylord explained the program instigated by the students concerning cardiac arrest. She recognized Danielle Balsman, Co-Stuco sponsor and several students.

Recognition

- G. Tracy Dickerson talked about the new cheer coach position opening and shared the positive points about Patti Ousdahl.

Public Comment

Several BHS students gave support towards Patti Ousdahl

Ms. Evans has a daughter that has been in the sport of cheer since they moved here six years ago. She spoke highly of Patti and encouraged the board to put her in the head cheer position.

Shannon Hubbard has a daughter that has cheered for three years. Shannon shared her support for Patti Ousdahl as a cheer coach.

Brandon Ousdahl spoke on behalf of his wife, Patti Ousdahl saying she puts everything into what she does.

- H. Cynde Frick reported to the Board regarding the school district's present cash balances and budget standing.

Financial Report

Ruth Barkley moved and Nick Harris seconded to approve the financial report as presented. Motion carried with a vote of 7 yes and 0 no.

Cynde Frick presented the 2011-2012 Budget for publication. Cynde prepared three options for the board to review. Cynde also reviewed in detail the Capital Outlay Plan. Cynde will update the 2011-2012 column of the capital outlay and share with board members. The board had discussion on which code 99 to publish.

Ande Parks moved and Bill Busby seconded to accept #2 of the code 99 options which included 6 mills for capital outlay. Motion carried with a vote of 7 yes and 0 no.

Tony Wedel moved and Nick Harris seconded to approve publication of the proposed 2011-2012 budget after KSDE adjustments and that we set a hearing date for the regular meeting in August 2011 at 8:00 PM.

The board took a 5 minute break.

Julie Henry presented the milk bids for the 2011-2012 school year. Julie Henry was present to answer questions.

Bill Busby moved and Ruth Barkley seconded to approve the milk bid in the amount of \$37,097.50 from Anderson Erickson Dairy. Motion carried with a vote of 7 yes and 0 no.

Cynde Frick presented a bid for a 2008 Suburban. Tracy Rockers was present to answer questions.

Ande Parks moved and Nick Harris seconded to approve the bid in the amount of \$22,000.00 from State and Federal Surplus for the purchase of a 2008 Suburban 4X4. Motion carried with a vote of 7 yes and 0 no.

- I. None given.

**Administrative
Reports**

- I. The board continued discussion about building usage. Policy and rental rates were discussed. The board also discussed how much usage the board wishes to allow at the two outlying schools. The board agreed the buildings should still be made available to outside usage. The board also agreed that a long range plan needs to happen with regards to district facilities. Cynde Frick and Mr. Dorathy will meet with administration to discuss guidelines on building use so a usage fee can be established. A recommendation will come in a future board meeting.

Old Business

Mr. Dorathy asked the board if they wanted to sell the playground equipment at the old Primary Center with the building sale or separate. The board agreed it should be sold after asking administrators if they wanted any of the equipment.

At the June board meeting, Julie Henry presented information about fingerprint technology for use with our meal tracker program. Julie is recommending that the board approve the program with the stipulation that the program be an opt in only option.

Bill Busby moved and Ande Parks seconded we approve the fingerprint technology program as an opt in only service. Motion carried with a vote of 4 yes and 3 no.

Kyle Trendel was present to discuss options for lowering the price of the proposed storage building. The board continued discussion of their options for this building. The board does not want to spend much more than \$50,000.00 and asked Mr. Dorathy to come back with another option for storage.

Sandy Chapman moved and Bill Busby seconded that we affix proper board signature to the Baldwin City Recreation Commission agreement. Motion carried with a vote of 7 yes or 0 no.

- J. The following appointments and designations were approved and/or assigned for the 2011-2012 school year:

New Business

Designations: (D/A)

- a. Nick Harris moved and Ande Parks seconded to appoint Laura Morford as the Clerk of the Board for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- b. Ande Parks moved and Tony Wedel seconded to appoint Pam Colson-Gottstein as Board Treasurer for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- c. Sandy Chapman moved and Nick Harris seconded to appoint Laura Morford as the Freedom of Information Officer for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.

Designations: (D/A)

- d. Ande Parks moved Sandy Chapman seconded to designate Rexanna Sanders as Deputy Clerk of the Board for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- e. Bill Busby moved and Ruth Barkley seconded to designate Bob Bezek as USD 348 Attorney for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- f. Tony Wedel moved and Chad Christie seconded to designate the Baldwin City Signal as USD 348 official publication for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- g. Ruth Barkley moved and Sandy Chapman seconded to set the Regular Session Board of Education meetings for 6:30 PM the fourth Monday of each month with the exception of December and May as follows:

July 25, 2011
August 22, 2011
September 26, 2011
October 24, 2011
November 28, 2011
December 19, 2011
January 23, 2012
February 27, 2012
March 26, 2012
April 23, 2012
May 21, 2012
June 25, 2012
July 23, 2012 (next year beginning)

Motion carried with a vote of 7 yes and 0 no.

- h. Ande Parks moved and Sandy Chapman seconded to designate Baldwin State Bank, Kansas State Bank and Mid-America Bank as the official depositories for USD 348 for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- i. Sandy Chapman moved and Ruth Barkley seconded to designate Paul Dorathy as the representative for Impact Aid, Title I and Title II and consolidated grant coordinator for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
- j. Ruth Barkley moved and Nick Harris seconded to designate the building Administrators as the truancy officers for USD 348 for the 2011-2012

- school year. Motion carried with a vote of 7 yes and 0 no.
- k. Tony Wedel moved and Bill Busby seconded that Ruth Barkley and Sandy Chapman serve as the USD 348 Special Education Co-op representatives for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - l. Ande Park moved and Sandy Chapman seconded to adopt the resolution to establish petty cash funds. Motion carried with a vote of 7 yes and 0 no.
 - m. Ruth Barkley moved and Chad Christie seconded to designate Cynde Frick as the KPERS Agent Representative and Linda Elliott as the KPERS Co-Agent Representative for USD 348 for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - n. Bill Busby moved and Sandy Chapman seconded to designate Julie Henry as the Free and Reduced application determination official for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - o. Sandy Chapman moved and Tony Wedel seconded to approve purchases written in accordance with KSA 10-1113. Motion carried with a vote of 7 yes and 0 no.
 - p. Chad Christie moved and Ruth Barkley seconded to approve the waiver for the Generally Accepted Accounting Procedures (GAAP). Motion carried with a vote of 7 yes and 0 no.
 - q. Ande Parks moved and Chad Christie seconded to approve the current mileage rate set by the State of Kansas at .51 cents per mile for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - r. Bill Busby moved and Ruth Barkley seconded to set the USD 348 Textbook fees for Kindergarten at \$40.00; Grades 1-5 \$50.00 and Grades 6-8 at \$70.00 9-12 \$90.00 for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - s. Sandy Chapman moved and Ande Parks seconded to set the USD 348 Activity User fee at \$40.00 2011-2012 school year. Motion carried with a vote of 5 yes and 2 no.
 - t. Ruth Barkley moved and Bill Busby seconded to adopt the 1116 hour calendar for the USD 348 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - u. Chad Christie moved and Tony Wedel seconded to adopt the early payment request policy for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - v. Nick Harris moved and Ande Parks seconded to designate Paul Dorathy as USD 348 discrimination compliance officer for free and reduced priced meal application appeals for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - w. Bill Busby moved and Ruth Barkley seconded to set a copy fee .25 cents per page for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - x. Tony Wedel moved and Sandy Chapman seconded to adopt the Resolution to Establish Home Rule for USD 348 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - y. Sandy Chapman moved and Chad Christie seconded to appoint Carrie Enick as USD 348 Homeless Coordinator for the 2011-2012 school year. Motion carried with a vote of 7 yes and 0 no.
 - z. Ande Parks moved and Bill Busby seconded to amend policy statements found in the minutes by this Board of Education prior to July 11, 2011 be rescinded, and that the Board of Education adopt the policy manual as

presented and recommended by the superintendent of schools, to govern this school district during the 2011-2012 school year, subject to periodic review, amendment, and revision by the Board of Education. Motion carried with a vote of 7 yes and 0 no.

- aa. Bill Busby moved and Chad Christie seconded to appoint the building principals as employees with the authority to suspend students.
- bb. Ande Parks moved and Sandy Chapman seconded to approve the destruction of records as presented.

Ruth Barkley moved and Chad Christy seconded to appoint Jeremy Rodrock as a board member to the Baldwin Education Foundation board. Motion carried with a vote of 7 yes and 0 no.

The board received handbooks and manuals for review.

Mr. Dorathy shared information about the virtual school through Greenbush.

cc.

Ande Parks moved and Nick Harris seconded to appoint Ray Ogle to the Baldwin City Recreation Commission board. Motion carried with a vote of 7 yes and 0 no.

- K. Ruth Barkley updated the board on the Co-op issues. She stated there is a rotation between districts and this year it is Baldwin's turn. Ruth will serve as President of the Co-op board. Ruth also added that the Co-op is in the process of interviews to fill openings.

**Board Member
Input**

- L. Mr. Dorathy introduced the new high school principal, Rob McKim. He also let board members know about enrollment to be held June 28, 6:00 AM until 9:00 PM.

**Superintendent's
Report**

- M. Ande Parks moved and Sandy Chapman seconded to go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in 15 minutes. Mr. Dorathy was invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 10:44 PM

Executive Session

- Ande Parks moved and Nick Harris seconded to extend executive session 15 minutes with Mr. Dorathy. Motion carried with a vote of 7 yes and 0 no. Time: 10:59 PM
- Ruth Barkley moved and Ande Parks seconded to extend executive session 10 minutes with Mr. Dorathy. Motion carried with a vote of 7 yes and 0 no. Time: 11:14 PM
- Ande Parks moved and Sandy Chapman seconded to extend executive session 5 minutes with Mr. Dorathy and Laura Morford. Motion carried with a vote of 7 yes and 0 no. Time 11:24 PM

- N. Personnel Report (D/A)
Ande Parks moved and Nick Harris seconded to approve the personnel report as presented.

**Consider
Executive Session
Matters**

Recommendations:

Name	Building	Position
Mike Berg	BHS Football, Head	11% - 10 yrs
Bob Martin	BHS Football, Asst	8% - 10 yrs
Brad Scott	BHS Football, Asst	8% - 10 yrs
Brian Turk	BHS Football, Asst	8% - 0 yrs
Austin Inzer	BHS Football, Asst	8% - 0 yrs
Justin Hoffman	BHS Girls Tennis, Head	7% - 3yrs
Jamie Inzer	BHS Girls Tennis, Asst	6% - 0 yrs
Kelly Brown	BHS Volleyball, Head	9% - 4 yrs
Nikki Burnett	BHS Volleyball, Asst	6% - 10 yrs
Marilee Valentine	BHS Volleyball, Asst	6% - 5 yrs
Mark Joslyn	BHS Soccer, Head	9% - 0 yrs
Mike Spielman	BHS Cross Country Head	9% - 10 yrs
Dustin Leochner	BHS Boys Basketball Head	11% - 10 yrs
Bob Martin	BHS Girls Basketball Head	11% - 10 yrs
Joni Jones	BHS Girls Basketball Asst	8% - 10 yrs
Katie Marten	BHS Girls Basketball Asst	8% - 0 yrs
Kit Harris	BHS Wrestling, Head	10% - 10 yrs
Ginger Crist	BHS Softball, Head	9% - 10 yrs
Brian Turk	BHS Baseball, Head	9% - 2 yrs
Jay King	BHS Baseball, Asst	4% - 0 yrs
Will Cooper	BHS Golf, Co-Head	3% - 2 yrs
Ted Zuzzio	BHS Girls Track, Head	9% - 10 yrs
Mike Spielman	BHS Boys Track, Head	9% - 10 yrs
Scott Crenshaw	BHS Boys Track, Asst	6% - 4 yrs
Kris Kehl	BHS Boys Track, Asst	6% - 10 yrs
Justin Hoffman	BHS Boys Tennis, Head	7% - 3 yrs
Gayle Dempsey	BHS Drill Team, Head	5.5% - 10 yrs
Catherine Lewis	BHS Debate, Head	8% - 0 yrs
Katherine Cook	BHS Forensics, Head	8% - 10 yrs
Sandra Lawson	BHS FCCLA Sponsor	4% - 5 yrs
Natalie Schmidt-Konkel	BHS STUCO Co-Sponsor	2.25% - 0 yrs
Danielle Balsman	BHS STUCO Co-Sponsor	2.25% - 0 yrs
Kim Callahan	BHS Concession Coordinator	8% - 10 yrs
Mike Berg	BHS Off Season Conditioning (Summer)	3% - 10 yrs
Mike Berg	BHS Off Season Conditioning (Spring)	3% - 9 yrs
Kit Harris	BHS Off Season Conditioning (Fall)	3% - 9 yrs
Will Cooper	BHS Co-Scholars Bowl	2.5% - 0 yrs
Tom Sigvaldson	BHS Co-Scholars Bowl	2.5% - 0 yrs
Will Cooper	BHS Instrumental Music	10% - 10 yrs
Beth Nelson	BJHS/BHS BHS/BJHS Vocal Music	4% - 5 yrs
Kit Harris	BHS Journalism	7% - 10 yrs
Beth Nelson (Co-Director)	BHS Musical, Head	3% - 2 yrs
Katherine Cook (Co-Director)	BHS Musical, Asst	3% - 10 yrs
Katherine Cook	BHS Co-Musical Assistant	1.5% - 10yrs
Beth Nelson	BHS Co-Musical Assistant	1.5 % - 2 yrs
Catherine Lewis	BHS Spring Play	4% - 0 yrs
Stacy Smith	BHS Spring Play Assistant	2% - 1 yrs
Bench Currie	BJHS Football, Head	6% - 10 yrs
Jim Hartman	BJHS Football, Asst	5% - 10 yrs
Brenda Shawley	BJHS Volleyball, Head	6% - 10 yrs
Veronica Abel	BJHS Volleyball, Asst	5% - 3 yrs

Susie Martin	BJHS	Volleyball, Asst	5% - 10 yrs
Danielle Balsman	BJHS	Volleyball, Asst	5% - 0 yrs
Ted Zuzzio	BJHS	Girls Basketball, Head	6% - 10 yrs
Brenda Shawley	BJHS	Girls Basketball, Asst	5% - 10 yrs
Dan Jorgensen	BJHS	Girls Basketball, Asst	5% - 10 yrs
Susie Martin	BJHS	Girls Basketball, Asst	5% - 10 yrs
Dane Jorgensen	BJHS	Boys Basketball, Head	6% - 10 yrs
Bench Currie	BJHS	Boys Basketball, Asst	5% - 9 yrs
Troy Webb	BJHS	Boys Basketball, Asst	5% - 10 yrs
Matt McCune	BJHS	Boys Basketball, Asst	5% - 4 yrs
Kit Harris	BJHS	Wrestling, Head	10% - 10
Angie Spielman	BJHS	Girls Track, Head	6% - 10
Brenda Shawley	BJHS	Girls Track, Asst	5% - 10
Susie Martin	BJHS	Girls Track, Asst	5% - 10
Bench Currie	BJHS	Boys Track, Head	6% - 10
Chad Scoby	BJHS	Boys Track, Asst	5% - 3
Eric Toot	BJHS	Boys Track, Asst	5% - 10
Penny Hughs	BJHS	Yearbook	1% - 0
Laura McCall	BJHS	Student Council	2% - 9
Kathleen Sigvaldson	BHS	Class Sponsor (FR)	1%
Sandra Lawson	BHS	Class Sponsor (FR)	1%
Karen Moreau	BHS	Class Sponsor (FR)	1%
Danielle Balsman	BHS	Class Sponsor (SO)	1%
Mike Curran	BHS	Class Sponsor (SO)	1%
Katherine Cook	BHS	Class Sponsor (SO)	1%
Natalie Schmidt-Konkel	BHS	Class Sponsor (JR)	2%
Tom Harman	BHS	Class Sponsor (JR)	2%
Gayle Dempsey	BHS	Class Sponsor (SR)	1%
Susie Martin	BHS	Class Sponsor (SR)	1%
Karen Moreau	BHS	Class Sponsor (SR)	1%
Kit Harris	BHS	South Gym Coordinator	3%
Catherine Lewis	BHS	PAC Coordinator	1.5%
Will Cooper	BHS	PAC Coordinator	1.5%
Kim Callahan		District Telephone Aide	8%-10
Bench Currie	BJHS	Co-Lead Teacher	2.5% - 0
Chad Scoby	BJHS	Co-Lead Teacher	2.5% - 0
Brooke Shorb	BESPC	Classified Teacher Aide -	
		7.5 hours @ 5 days a week-	\$9.20
Ardyth Milburn	BESPC	Classified Teacher Aide -	
		7.5 hours @ 5 days-	\$9.00
Mike Berg	BHS	Asst. Basketball Coach	8%-10 yrs
Kristen Ferris	BHS	Head Cheer Sponsor –	8% - 0 yrs
Clarence Brumm	BJHS	Head Custodian -	
		8 hours @ 5 days a week	\$13.01
Kevin Phenix	BJHS	Non-Certified Teacher Aide –	
		8 hours @ 5 days -	\$9.00
Annette Wren	BESPC	.5 Non-Certified Teacher Aide –	
		4 hours @ 5 days -	\$9.00
Andrea Mozier	BESPC	Non-Certified Teacher Aide –	
		3 hours @ 5 days -	\$9.00
Jennie Stewart	BESIC	Certified Title I Teacher .5 -	
		\$16,250.00 BS/Step 0	

Resignations:

Stacey Moseman	BESIC Certified Teacher Aide
Samantha Cheek	BESPC Classified Teacher Aide

Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Tony Wedel seconded to rescind a previous motion to add \$1000.00 to the Board Treasurer and Board Clerk position. Motion carried with a vote of 6 yes and 1 no.

Ande Parks moved and Ruth Barkley seconded to affix proper board signature to the 2012 Program Agreement as presented. Motion carried with a vote of 7 yes and 0 no.

O. No other discussion at this time.

Discussion Items

P. Ruth Barkley moved and Sandy Chapman seconded to adjourn the meeting. Motion carried with a vote of 7 yes and 0 no. Time 11:47 p.m.

Adjournment

Approved:

Attest:

Ande Parks, President
Board of Education

Rexanna Sanders
Deputy Clerk of the Board